

The Annual Quality Assurance Report (AQAR 2017-2018) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

SREE NARAYANA COLLEGE, KANNUR

1.2 Address Line 1

THOTTADA (PO)

Address Line 2

KANNUR

City/Town

KANNUR

State

KERALA

Pin Code

670007

Institution e-mail address

sncollegekannur@gmail.com

Contact Nos.

0497-2731085, 04972731400

Name of the Head of the Institution:

Dr. SIVADASAN
THIRUMANGALATH

Tel. No. with STD Code:

0497-2731085

Mobile:

9447538279

Name of the IQAC Co-ordinator:

Dr. N. SAJAN

Mobile:

9496831682

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.32	2012	5years.
2	2 nd Cycle	A	3.04	2018	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. College got accredited on 2 November 2018 – First AQAR in the 3rd cycle
- ii. (DD/MM/YYYY)
- iii. (DD /MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu.)

TEI (Edu) Engineering Health Science Management

Others (Specify)

NOT APPLICABLE

1.12 Name of the Affiliating University (*for the Colleges*)

KANNUR UNIVERSITY,
KANNUR, KERALA

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc - DST

Autonomy by State/Central Govt. / University	<input type="text" value="N"/>		
University with Potential for Excellence	<input type="text" value="N"/>	UGC-CPE	<input type="text" value="N"/>
DST Star Scheme	<input type="text" value="N"/>	UGC-CE	<input type="text" value="N"/>
UGC-Special Assistance Programme	<input type="text" value="N"/>	DST-FIST	<input type="text" value="N"/>
UGC-Innovative PG programmes	<input type="text" value="N"/>	Any other (<i>Specify</i>)	<input type="text" value="N"/>
UGC-COP Programmes	<input type="text" value="N"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="11"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="Nil"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="01(Alumnus)"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01(Alumnus)"/>

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

	No.	Faculty	
Non-Teaching Staff/ Students	<input type="text" value="4"/>	Alumni	<input type="text" value="2"/>
		Others	<input type="text" value="2"/>
			<input type="text" value="N"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	<input type="text" value="4"/>	International	<input type="text" value="0"/>	National	<input type="text" value="0"/>	State	<input type="text" value="0"/>	Institution Level	<input type="text" value="4"/>
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(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Monitoring the conduct of all department level seminars

Monitoring PTA meetings

Monitoring research activities of research departments

Monitoring examination results

Monitoring student discipline, alumni and student union activities

Maintaining link with college management authorities

IQAC meetings are conducted 4 times a year to discuss the problems and scope of the college and to suggest the improvements in every field of curricular and co curricular activities.

IQAC identified the short comings of infrastructure for ICT oriented teaching and demanded the management to improve the infrastructure and to supply more computers. The management has initiated for the improvement of infrastructure and supplied sufficient number of computers for the college.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
<p>1. The IQAC decided to submit the SSR by the end of the calendar year, when window II of NAAC opens in December 2017</p> <p>2. The IQAC decided to apprise the management of expediting the construction work of the new library building.</p> <p>3. To ensure a campus life by giving support and opportunities to students with diverse skill in arts and sports.</p> <p>4. The college IQAC requested the principal</p>	<p>1. The college management began the construction work of the new library complex and computer lab to accommodate the students of the newly started programmes of M A English (P G) and B.Com(income tax) (UG).</p> <p>2. Except for a small minority of departments, all the departments came out with fairly good pass percentage in the UG examinations.</p>

<p>once again to apprise the management about the mass retirement of senior faculty members and brain drain from the college and also prompt them to make immediate provisions for posting permanent faculty members.</p> <p>5. Since the whole academic curriculum and evaluation patterns have changed the IQAC planned to strengthen the tutorial system and encourage specialized activities like Student Support Programme, Walk with the Scholar and ASAP</p> <p>6. In the light of the introduction of the new curriculum and evaluation pattern the IQAC decided to conduct a overall study of the student feed back about the new curriculum and the competence level of the faculty members.</p>	<p>3. The research and publications and presentation of papers were given thrust as it forms the main strength of the college. College has been showing progressive increase in the number of teachers taking up research work leading to Ph.D. Some of the departments like Zoology, Physics and Botany have shown remarkable progress in research and publications.</p> <p>4. A fairly large number of guest faculty who joined the college as FDP substitutes are candidates with PhD and additional co curricular skills like presentation skills, computer skills and organizational skills.</p>
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** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

<p>The AQAR was prepared by holding about 5 meetings of representatives/ HODs of all the departments. The college council was also apprised of the details given in the AQAR</p>
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Part - B

CRITERION – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the programme	No. of existing programmes	Number of programmes added during the year	Number of self financing programmes	Number of value added/ Career Oriented programmes
PhD	4	0	0	0
PG	6	0	0	0
UG	13	0	0	0
PG diploma	0	0	0	0
Advanced Diploma	0	0	1*	0
Certificate	0	0	0	0
Others	0	0	0	ASAP (Additional Skill Acquisition Programme of Govt. of Kerala)
Total	23	0	1	02

Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

* *Diploma in Computer Applications in collaboration with Department of Continuing Education, Kerala*

1.2 (i) Flexibility of the Curriculum:

CCSS (Choice Based Credit and Semester System)

(ii) Pattern of programmes :

Pattern	Number of Programmes
Semester	13 UG and 6 PG
Trimester	0
Annual	0

1.3 Feedback from Stakeholders

Feedback from	Alumni	Parents	Employees	Students
	✓	✓	✓	✓

Mode of feedback :

Online		Manual	✓	Co-operating Schools (for PEI)	
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1.4 Whether any revision/ update of regulation or syllabi, if yes, mention their salient aspects.

The changes made by the university in the academic year 2014-15 were carried over to all the 12 UG programmes

1.5 Any new Department/ Centre introduced during the year. If yes, give details.

Not Applicable

CRITERION – II

2. Teaching, Learning and Evaluation

2.1 Total Number of permanent faculty

Total	Asst. professors	Associate professors	Professors	Others
65	52	12	0	1

2.2 No. of permanent faculty with Ph.D

20

2.3 No. of faculty positions recruited(R) and vacant (V) during this year

Asst. professors		Associate professors		Professors		Others		TOTAL	
R	V	R	V	R	V	R	V	R	V
0	27	0	0	0	0	0	0	0	27

2.4 No. of Guest and Visiting faculty and temporary faculty

31	0	0
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2.5 Faculty participation in conferences and symposia:

No. of faculty	International level	National level	State level
Attended	24	44	3
Presented papers	14	13	
Resource persons	0	2	2

2.6 Innovative process adopted by the institution in Teaching and learning

1. The college IQAC and the college council installed LCD projectors and smart Boards in all the PG departments as part of the first phase of making the college a ICT friendly campus. .
2. The departments of Botany, Chemistry, Physics, Malayalam and Zoology took the students on study tours to give them a fresh experience about certain areas which they study.
3. The BBA department hosted Management Fest to provide an exposure in management strategies to the BBA students. The event was made lively with the participation of students and resource persons from other institution under Kannur University.

2.7 Total number of actual teaching days:

180

2.8 Examination/ Evaluation reforms initiated by the institution (For example : Open Book Examination, Bar Coding, Double valuation, Photocopy, Online Multiple Choice Questions)

Since examinations are conducted by the university, the college cannot introduce any serious examination reforms.

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as Member of Board of studies/ Faculty/ Curriculum development workshops

14 BOS members	1 – FACULTY	1- SYNDICATE MEMBER
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2.10 Average percentage of attendance of students:

90

2.11 Course/ programme wise distribution of pass percentage

Title of the programme	Total No. of students appeared	Division (%)				
		Distinction	I	II	III	Pass
BSc. BOTANY	37	2.7	24.3	24	35	86
BSc. CHEMISTRY	44	16	64	00	00	80
MSc.CHEMISTRY	12	0	100	0	0	100
B.Com	96	21	51	02	0	74
M.Com	20	35	46	0	0	81
B.A.ECONOMICS	56	7	38	13	00	58
M.A ECONOMICS.	17	30	53	0	0	83
B.A. ENGLISH	45	2	51	4	00	57
M.A.ENGLISH	12	0	17	33	8	58
B.A. HISTORY	53	2	51	14	00	67
B.A. MALAYALAM	40	15	27.5	2.5	00	45
BBA	51	10	41	11	00	62
BSc. MATHEMATICS	51	12	24	00	00	36
BSc. MICROBIOLOGY	33	21	52	6	6	85
BSc. PHYSICS	42	29	48	2	00	79
MSc. PHYSICS	12	8	75	0	0	83
BSc. ZOOLOGY	35	7	69	7	00	83
MSc. ZOOLOGY	7	29	71	0	0	100

2.12 How does IQAC Contribute/ Monitor/ Evaluate the Teaching & Learning processes :

IQAC meetings are conducted 4 times a year to discuss the problems and scope of the college and to suggest the improvements in every field of curricular and co curricular activities. IQAC identified the short comings of infrastructure for ICT oriented teaching and demanded the management to improve the infrastructure and to supply more computers. The management has initiated for the improvement of infrastructure and supplied sufficient number of computers for the college.

2.13 Initiatives undertaken towards faculty development

Faculty/ Staff Development Programmes	No. of faculty benefitted
Refresher	5
UGC- Faculty improvement	5
HRD	
Orientation	1
Faculty exchange	
Staff training by UTY	
Staff training by other institutions	1
Summer, winter, workshops	4
Any other	

2.14 Details of Administrative and Technical staff

Category	No. of permanent Employee	No. of vacant Positions	No. of permanent positions filled during the year	No. of positions filled temporarily
Administrative staff	11	22	0	11
Technical Staff	0	0	0	0

CRITERION – III

3. Research, Consultancy and extension

3.1 Initiatives of IQAC in sensitizing/ Promoting Research Climate in the institution

The college has a research promotion cell with representatives of IQAC. The departments of Zoology, Chemistry, Botany, Commerce, English, Hindi and Malayalam were encouraged to publish more articles and take young research scholars under their guidance and supervision. This has considerably fostered a research culture among the members of these faculties.

3.2 Details regarding Major Projects

	Completed	Ongoing	Sanctioned	Submitted
Number		2	1	
Outlay in Rs.		2957000	0	0

3.3 Details regarding Minor Projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	2	01	1
Outlay in Rs.	195000	545000	1,65,000	151500

3.4 Details on Research publications

	International	National	Others
Peer Review Journals	28	7	0
Non Peer Review Journals		1	
e- journals		1	
Conference proceedings	4	1	

3.5 Details of Impact Factor of publications:

Range	0.5 – 2	Average:	1.25	H index	20	Scopus	2
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3.6 Research Funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the project	Duration year	Name of the funding agency	Total grant sanctioned	Received
Major projects	2016-18	KSCSTE ICHR	2457000 500000	1 st installment
Minor projects	2016-18	UGC UGC	1,65,000 490000	151500 375000
Inter disciplinary projects				
Industry sponsored				
Sponsored by UTY/college				
Students research projects (other than compulsory by UTY)	2017-18	KSCSTE	20000	20000
Any other (specify)				
Total			3467000	546500

3.7 No. of Books published

With ISBN No	Without ISBN.No	Chapters in edited books
1	0	2

3.8 No. of university departments receiving funds from –

UGC – SAP	CAS	DST-FIST	DPE	DBT Scheme/ funds
NA	NA	NA	NA	NA

3.9 For Colleges

Autonomy	CPE	DBT star Scheme	INSPIRE	CE	Any other
			0		UGC KSCSTE

3.10 Revenue generated through consultancy

Not Applicable

3.11 No of conferences organized by the Institution

Level	International	National	State	University	College
Number	1	2			1
Sponsoring Agency	ICHR	KSCSTE UGC			IQAC

3.12 No. of faculty served as experts, Chair persons or resource persons

7

3.13 No. of collaborations –

International	National	Any other
	1	2

3.14 No. of linkages created during this year

0

3.15 Total budget for research for the current year in Rs:

From funding agency	From management of university/college	Total
546500	0	546500

3.16 No. of patents received -

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialized	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of Ph.D guides from the Institution and no. of students registered under them

Dept.	Guides	Students
Botany	02	02
Chemistry.	02	04
English	02	12
Zoology	05	05
Political Science	01	04
Commerce	05	27
Physics	01	03
Physical Education	01	0

3.19 No. of Ph.D awarded by faculty from the Institution

2

3.20 No of research scholars receiving the fellowships (Newly enrolled + existing)

JRF	SRF	Project fellow	Any other
4	1	1	5

3.21 No. of students participated in NSS events :

UTY LEVEL	STATE LEVEL	NATIONAL LEVEL	INTERNATIONAL LEVEL
200	00	2	0

3.22. No. of students participated in NCC events :

UTY LEVEL	STATE LEVEL	NATIONAL LEVEL	INTERNATIONAL LEVEL
31	13	2	1

3.23 No. of awards won in NSS

UTY LEVEL	STATE LEVEL	NATIONAL LEVEL	INTERNATIONAL LEVEL
00	00	00	00

3.24. No. of awards won in NCC

UTY LEVEL	STATE LEVEL	NATIONAL LEVEL	INTERNATIONAL LEVEL
1	00	0	00

3.25 No. of Extension activities organized:

University forum	College forum	NCC	NSS	Any other
2	8	4	10	5

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NCC hosted 4 extension activities
- URJAKIRAN programme of KSCSTE
- ENCON
- SOPANAN FORUM Malayalam
- Mushroom cultivation- kudumbasree
- Science Exhibition
- Science Day celebration
- One Day science workshop in collaboration with IISER
- Chemistry Fest
- Management Fest
- Mathematics exhibition
- Blood stem cell donors registration awareness programme
- Establishment of Birds Club International Unit
- 30th Kerala Science Congress- Curtain Raiser Programme
- NSS hosted 10 extension activities

CRITERION – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of fund	Total
Campus area	23.24 Acres	Nil		23.24 Acres
Class Rooms	51	0		51
Laboratories	15	0		15
Seminar Halls	03			0
No. of important equipments purchased (> 1.0 lakh) during the current year	111	0		111
Value of the equipment purchased during the year (Rs.)	173,96,662	2000000	Management	19396662
Others(P D fund) Amt. spent for Equipment	2018953	925000	P D fund	2943953

4.2 Computerization of administration and Library

The library is digitalized and automated.

4.3 Library Services:

	Existing	Newly added	Total
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	No	Value	No	Value	No	Value
Text books						
Reference	526	25308			526	25308
e. Books						
Journals	30	10000			30	10000
e. Journals						
Digital database		5000	INFLIBNET	5000		
CD & Video						
Others (General)	48063	9842900	804	181149	48820	10024049

4.4 Technology up gradation

	Total Computers	Computer labs	Internet	Browsing centers	Computer center	Office	Departments	Others
Existing	115	03	50	02	01	01	14	
Added	60	1	60	1	01	0	0	
Total	175	04	110	03	02	01	14	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- One new computer centre with 60 computers established.
- 50 mbps internet connection given to the new computer centre and library
- Training for using interactive Boards given to Teachers

4.6 Amount spent on maintenance in lakhs:

i	ICT	250000
ii	Campus Infrastructure and facilities	4000000
iii	Equipments	200000
iv	Others	150000
Total		4600000

CRITERION – V

5. Students Support Programme

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC ensures the conduct of an initial orientation class for all the freshers in the college auditorium/seminar Hall with the participation of all HODs to apprise the students and their parents about all the student support services and facilities available in the college. A copy of the college calendar is provided to all the UG and PG students. The calendar committee conducts elaborate meetings and ensures that all student support data are incorporated to it. The College informs all the students about the various student support programmes through a well maintained public address system. Besides this there are institutional notice boards and also department level notice boards for putting up various kinds of information.

5.2 Efforts made by the institution for tracking the progression

- The college has in place a tutorial system. On an average every group tutor is allotted a maximum number 20-25 students. By this system the matters related to student progression is fairly monitored and supervised.
- All UG batches of all semesters have their respective class PTA meetings at which the result profile of the students are presented. This helps teachers, students and parents to be aware of the track record in academic matters.

5.3 a. Total number of students

UG	PG	Ph.D	Others
1845	177	38	0

b. No of students outside state

2

c. No. of international students

0

Men

No	%
517	25.1

Women

No	%
1543	74.9

d. Category of students

Last Year						This Year					
General	SC	ST	OBC	Physically challenged	Total	General	SC	ST	OBC	Physically challenged	Total
149	271	57	1605	24	2106	175	277	56	1552	25	2060

Demand ratio : 9000 : 751

Drop Out (%) : 2 %

5.4 Details of student support mechanism for coaching competitive exams if any

<p>JAM Entrance coaching organised by Chemistry Dept.</p> <p>There are two UGC funded programmes for ensuring equal opportunity to all students and coaching for competitive examinations.</p> <p>Placement Drive organized by Career Guidance and Placement Cell incorporating about 40 companies</p> <p>Conducted PSC model examination</p>

No. of students beneficiaries

200

5.5 No. of students qualified in these examinations

NET	15	SET/SLET	4	GATE		CAT	2
IAS/IPS etc		State PSC	4	UPSC		Others	

5.6 Details of Students counseling and career guidance

There is a career counseling cell that functions in the college. This cell organizes career related seminars of private firms that approach the college. Organized Placement Drive incorporating about 40 companies

No. of students benefitted

150

5.7 Details of campus placement

On Campus		Off Campus	
Number of Organizations visited	Number of students participated	Number of students placed	Number of students placed
40	500	12	50

5.8 Details of gender sensitization programmes

There is a Women's Studies unit which functions in the college.

The Department of English offers an elective paper in women's writings in the third year of BA English programme.

The college union hosted a couple of programmes by giving thrust to women empowerment and gender sensitization.

The common English and Malayalam language books have incorporated gender related and women empowerment modules of study.

Workshop organized by woman Cell in association with ICDS Kerala on Gender Equity and Dowry

5.9 Students activities

5.9.1 No. of students participated in Sports, Games and Other events

State/ University level	National level	International level
325	85	01

No. of students participated in cultural events

State/ University level	National level	International level
110	3	0

5.9.2 No. of medals / awards won by the students in Sports, Games and other events

Sports:

State/ University level	National level	International level
455	20	00

Cultural:

State/ University level	National level	International level
0	1	00

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	112	250000
Financial support from government	108	1206000
Financial support from other services	1535	3685000
Number of students who received International/ national recognitions	15	110000

5.11 Student organized/ initiatives

Programme	State/ UTY level	National level	International level
Fairs	2	0	0
Exhibitions	4	0	0

5.12 No. of social initiatives undertaken by the students

6

5.13 Major grievances of students (if any) redressed:

The grievances related to internal assessment are redressed by the respective departments with the intervention of the HoDs

CRITERION – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION: ENLIGHTENMENT THROUGH EDUCATION; STRENGTH THROUGH ORGANISATION

MISSION:

1. To attain the noble notion of equality based on human dignity and thus practice the ideal “Enlightenment through Education”, of the great sage seer and philosopher Sree Narayana Guru, after whom the college is christened.
2. To continuously involve in the process of removing the disparities based on race, religion and caste through greater participation of the minorities and the backward in the mainstream of formal education as propounded by Sree Narayana Guru
3. To act as the nucleus centre for higher education in the District of Kannur and thus share the efforts of the State towards removing the social, economic and cultural backwardness of the home District.
4. To remove the social inequalities among people and to uplift the economically and social downtrodden, by providing them the facility of higher education.
5. To transform the students into knowledgeable, competent and socially committed and honest citizens of the motherland by inculcating the spirit of scientific temper and analytical thinking which enable them to take up the challenges of life
6. To provide competitive and quality education and to inspire scholastic and aesthetic talents of the students for empowering them to seek gainful employment.
7. To realize and honour human values, justice and universal brotherhood and thus provide value based education for the mental advancement of the students.
8. To provide a healthy and peaceful atmosphere for achieving maximum output in the fields of learning, teaching, research and extension.

6.2 Does the Institution have a management Information System?

Yes. Notices are served through electronic media and through college website. College maintains a website and updates all information regarding the college activities.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Almost all departments have at least one faculty member each serving as Member of Board of Studies of the University. The faculty transmits all the feedback regarding curriculum to the Board of studies.

6.3.2 Teaching and Learning

All the departments conduct frequent class level examinations that give confidence to the students in general.

Class seminars are frequently conducted and assignments are given to all students on a regular basis.

Most of the teachers are using ICT oriented methods in teaching.

Many departments use online educational platforms like MOOCs, LMS etc for effective teaching.

6.3.3 Examination and Evaluation

Model /Internal exams are conducted by all the departments by following university question paper pattern. The papers are valued and returned to the students. Assignments are given to students through Google Classroom.

6.3.4 Research and Development

A Research Promotion Cell (RPC) functions in the college. The cell promotes research related programmes like seminars presentations and publication of research articles in both science and humanities. Experts from various prestigious research institutes are invited to the college to interact with students and teachers. Opportunities are provided to students and teachers for visiting research institutes

6.3.5 Library, ICT and physical infrastructure / instrumentation

The library books are purchased commonly as per department requirements. The Library Committee functions in the college. Library is fully automated with WEB OPAC. INFLIBNET and NTPL study materials of 4 Tb are available in the library. 60 more computers are added to the computer centre with internet facilities.

6.3.6 Human Resource Management

The teachers are made members of various clubs and committees on the basis of their qualification, skills, competence and talents. There are 20 committees, clubs and cells in the college. The college council on the basis of a general analysis nominates the faculty members to these bodies in such a way that all the human resources could be efficiently harnessed and managed.

6.3.7 Faculty and Staff recruitment

This is done by the College Management, The Sree Narayana Trusts based at Kollam after receiving the concurrence from the Government of Kerala as per the UGC regulations and those of Kannur University. Notifications about vacancies are given through leading National Newspapers. Interviews are conducted as per the government norms for the candidates with qualifications as per UGC regulations.

6.3.8 Industry Interaction / Collaboration

The BBA and MSc Chemistry students of the college go for a short industry internship as part of their study programme.

Selected students of ASAP are given short term trainings in industries and management institutions.

Admission to UG and PG programme are done through Single Window System of Kannur University.

All admission is made by meticulously following the government and university regulations regarding all categories of candidates: General/OBC- Thiyya /SC /ST /Physically Challenged.

6.4 Welfare schemes for

Teaching	The college has a Staff Co-operative society that gives financial support in the form of loans and advances at times of contingency.
Non teaching	
Students	The staff co-operative society provides scholarships. The student Co-operative Store gives books, photocopies and stationery at reasonable concessional rates. The college PTA fund is used for various welfare programmes of students.

6.5 Total corpus fund generated

Rs. 3000000

6.6 Whether annual financial audit has been done

Yes Y No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Selvam and Co	Yes	College council & IQAC
Administrative	Yes	Dy. Director of Collegiate Education	No	No

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The external examinations are conducted by the university and valuations are completed in stipulated time through centralized valuation camps.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable

6.11 Activities and support from the Alumni Association

Various Scholarships are sponsored for students on the basis of means cum merit in all the 12 departments. The Alumni fund generated annually is utilized for various purposes like hosting memorial lecture and maintenance of college garden. The department level alumni hosted a few programmes for the benefit of the students and the department.

6.12 Activities and support from the Parent – Teacher Association

Pro – active PTA

Basic amenities like Girls rooms and Toilets are taken care of by the College PTA.

Corpus fund collected by PTA is used for the maintenance and development of infrastructure of the college.

PTA plays an important role in the maintenance of the general discipline of the college

PTA involves itself in all the major activities of the college

6.13 Development programmes for support staff

The college Principal conducts meetings to apprise the support staff of their responsibilities. Workshops are conducted by inviting experts in office procedure rules, KSR etc for the benefit of support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

N.S.S units of the college are proactive in avoiding the use of plastic in a phased manner. Tree saplings are planted and maintained every year to make the campus greener. Biodegradable and plastic wastes are separately collected. Biogas plants are used to convert food waste into biogas and manure. Plastic wastes are sent for recycling unit in Muzhapilangad

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

The College introduced more computers and ICT facilitated class rooms.

Impact: The introduction of computers and ICT oriented teaching/learning will go a long way in enhancing the cognitive skills of the students. The students will be benefited with better class room academic ambience.

Effective utilization of funds resulted in the application of more student oriented support programmes that would improve the general skills

LED lights and tubes assembled by dept. of physics are used in the college to reduce energy consumption.

Organic farming is done by NSS volunteers to inculcate students a sense a agriculture.

Solar power plant of 1 KV installed as the first step of generating renewable energy.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

The IQAC was successful in making the college Management install 60 computers in the college and make the campus ICT oriented.

The College improved the library facilities by augmenting the accessibility of books to the student community through WEB OPAC.

The college decided to give thrust to the promotion of research among faculty members and encourage them to take up research projects and publish research articles as far as possible. The research labs of the Dept. of Botany and zoology and chemistry were better equipped to accommodate the research students doing their PhD in these departments.

The college gave thrust to develop the two young departments of Microbiology and Management Studies in a holistic way.

The Building and Infrastructure Committee of the college expedited the construction of new class rooms, new toilets for boys and girls.

The Building and Infrastructure Committee initiated action for completion of the construction of the indoor stadium and new library complex.

7.3 Give two Best Practices of the institution

1. The College Academic activity begins everyday with the universal prayer that promotes a secular kind of spirituality. Sree Narayana Guru's philosophy of One Caste, One Religion, and One God for man is conveyed and promoted among the whole fraternity of students and staff.
2. Class PTA meetings of all batches are hosted by the respective departments regularly. This creates a better link between the college and the parents for the overall care and academic improvements of the students.

7.5 Whether environmental audit was conducted?

Yes

No

N

The two NSS units of the college host programmes aimed at fostering environmental awareness on the campus. Besides, this the department of Botany hosts seminars and interactive sessions for building up a better human – environment harmony.

The college has an active Nature Club which observes World Environment Day by planting tree saplings and maintaining the plants on the campus.

Energy conservation programmes is hosted by the ENCON club of the college. Environmental experts come and take classes.

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

At the beginning of every semester the College Council and the IQAC take cognizance of the strengths, weaknesses, opportunities and threats and takes anticipatory decisions to bring the best out of the institution in curricular, co-curricular and extracurricular matters.

The college has been winning the prestigious Jimmy George Memorial trophy for best overall performance in sports and games for the last 16 years. The college also won the overall championship for the Best Sports institution under Kannur University.

The overall research output appears to be one major strength of our college when we look at our institution as an affiliated college with some limitations of research infrastructure.

8. Plans of institution for next year:

To expedite the construction of the indoor stadium by raising funds from alumni.

To construct a PG and Research Block

To encourage students, to use the online INFLIBNET facilities provided by the college library.

To construct a new rest room complex for women

Name: *Dr. N. Sajan*

Name: *Dr Sivadasan Thirumangalath*

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC