

The Annual Quality Assurance Report (AQAR 2016-2017) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution	SREE NARAYANA COLLEGE, KANNUR
1.2 Address Line 1	THOTTADA (PO)
Address Line 2	KANNUR
City/Town	KANNUR
State	KERALA
Pin Code	670007
Institution e-mail address	sncollegekannur@gmail.com
Contact Nos.	0497-2731085, 04972731400
Name of the Head of the Institution:	Dr. SIVADASAN THIRUMANGALATH
Tel. No. with STD Code:	0497-2731085
Mobile:	9447538279
Name of the IQAC Co-ordinator:	Dr. N. SAJAN
Mobile:	9496831682

IQAC e-mail address:

sniqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

KLCOGN14508

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/57/A & A/15 dated 30.11.2011

1.5 Website address:

www.sncollegekannur.ac.in

Web-link of the AQAR:

<http://www.sncollegekannur.ac.in/AQAR2016-17.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.32	2012	5 Yrs.
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

01/06/2011

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2012-2013 submitted to NAAC on 20 OCT 2017 (DD/MM/YYYY)4
- ii. AQAR 2013-2014 submitted to NAAC on 09 NOV2017 (DD/MM/YYYY)
- iii. AQAR 2014-15_ submitted to NAAC on 18 NOV2017 (DD/MM/YYYY)
- iv. AQAR_2015-16 submitted to NAAC on 27 NOV 2017 (DD /MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu.)

TEI (Edu) Engineering Health Science Management

Others (Specify)

NOT APPLICABLE

1.12 Name of the Affiliating University (*for the Colleges*)

KANNUR UNIVERSITY,
KANNUR, KERALA

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc - DST

Autonomy by State/Central Govt. / University

N

University with Potential for Excellence

N

UGC-CPE

N

DST Star Scheme

N

UGC-CE

N

UGC-Special Assistance Programme

N

DST-FIST

N

UGC-Innovative PG programmes

N

Any other (*Specify*)

N

UGC-COP Programmes

N

2. IQAC Composition and Activities

2.1 No. of Teachers

10

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

Nil

2.4 No. of Management representatives

01

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff/ Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Enhancement of academic grade points, Malayalam as Heritage Language and Health Care.

2.14 Significant Activities and contributions made by IQAC

Monitoring the conduct of all department level seminars
Monitoring department level PTA meetings
Monitoring college level PTA activities
Monitoring research activities of research departments
Monitoring annual results
Monitoring student discipline and student union activities
Monitoring alumni activities
Monitoring the activities of all clubs and student associations
Controlling college union activities through staff advisors
Maintaining link with college management authorities

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
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<p>1. The IQAC decided to submit the SSR by the end of the calendar year, when window II of NAAC opens in November 2017.</p> <p>2.The IQAC decided to apprise the management of expediting the construction work of the new library building.</p> <p>3. To ensure a campus life by giving support and opportunities to students with diverse skill in arts and sports.</p> <p>4.The college IQAC requested the principal once again to apprise the management about the mass retirement of senior faculty members and brain drain from the college and also prompt them to make immediate provisions for posting permanent faculty members.</p> <p>5. Since the whole academic curriculum and evaluation patterns have changed the IQAC planned to strengthen the tutorial system and encourage specialized activities like Student Support Programme, Walk with the Scholar and ASAP</p> <p>6. In the light of the introduction of the new curriculum and evaluation pattern the IQAC decided to conduct a overall study of the student feed back about the new curriculum and the competence level of the faculty members.</p>	<p>1.The college management began the construction work of the new library complex and computer lab to accommodate the students of the newly started programmes of M A English(P G) and B.Com(income tax) (UG).</p> <p>2. Except for a small minority of departments, all the departments came out with fairly good pass percentage in the UG examinations..</p> <p>3. The research and publications and presentation of papers were given thrust as it forms the main strength of the college. College has been showing progressive increase in the number of teachers taking up research work leading to Ph.D. Some of the departments like Zoology, Physics and Botany have shown remarkable progress in research and publications.</p> <p>4. A faculty member of the college is nominated as a member of the apex body of the Syndicate of Kannur University. This is the second time in succession.</p> <p>5. A fairly large number of guest faculty who joined the college as FDP substitutes are candidates with PhD and additional co curricular skills like</p>
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	<p>presentation skills, computer skills and organizational skills.</p> <p>6. Four of our faculty members were awarded FDP by the UGC to finish PhD</p>
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** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management

Syndicate

Any other body

Provide the details of the action taken

The AQAR was prepared by holding about 3 meetings of representatives/ HODs of all the departments. The college council was also apprised of the details given in the AQAR

Part - B

CRITERION – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the programme	No. of existing programmes	Number of programmes added during the year	Number of self financing programmes	Number of value added/ Career Oriented programmes
PhD	4	0	0	0
PG	6	0	0	0
UG	13	0	0	0
PG diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	ASAP (Additional Skill Acquisition Programme of Govt. of Kerala)
Total	23	0	0	02

Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum:

CCSS (Choice Based Credit and Semester System)

(ii) Pattern of programmes :

Pattern	Number of Programmes
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Semester	13 UG and 6 PG
Trimester	0
Annual	0

1.3 Feedback from Stakeholders

Feedback from	Alumni	Parents	Employees	Students
	✓	✓	✓	✓

Mode of feedback :

Online		Manual	✓	Co-operating Schools (for PEI)	
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1.4 Whether any revision/ update of regulation or syllabi, if yes, mention their salient aspects.

<p>The changes made by the university in the academic year 2014-15 were carried over to the final semesters V and VI of all the 12 UG programmes</p>
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1.5 Any new Department/ Centre introduced during the year. If yes, give details.

<p>Not Applicable</p>

CRITERION – II

2. Teaching, Learning and Evaluation

2.1 Total Number of permanent faculty

Total	Asst. professors	Associate professors	Professors	Others
70	52	17	0	1

2.2 No. of permanent faculty with Ph.D

23

2.3 No. of faculty positions recruited(R) and vacant (V) during this year

Asst. professors		Associate professors		Professors		Others		TOTAL	
R	V	R	V	R	V	R	V	R	V
0	27	0	0	0	0	0	0	0	27

2.4 No. of Guest and Visiting faculty and temporary faculty

27	0	0
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2.5 Faculty participation in conferences and symposia:

No. of faculty	International level	National level	State level
Attended	4	36	11
Presented papers	6	19	
Resource persons	1	1	

2.6 Innovative process adopted by the institution in Teaching and learning

1. The college IQAC and the college council installed LCD projectors and smart Boards in all the PG departments as part of the first phase of making the college a ICT friendly campus. .
2. The departments of Botany, Chemistry, Physics, Malayalam and Zoology took the students on study tours to give them a fresh experience about certain areas which they study.
3. The BBA department hosted Management Fest to provide an exposure in management strategies to the BBA students. The event was made lively with the participation of students and resource persons from other institution under Kannur University.
4. The Department of microbiology hosted a co-curricular event named SPERO to motivate students to write seminar papers and present them in a proper way. A total of 100 students were benefitted by the event.

2.7 Total number of actual teaching days:

180

2.8 Examination/ Evaluation reforms initiated by the institution (For example : Open Book Examination, Bar Coding, Double valuation, Photocopy, Online Multiple Choice Questions)

Since examinations are conducted by the university, the college cannot introduce any serious examination reforms.

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as Member of Board of studies/ Faculty/ Curriculum development workshops

18 BOS members	2 – FACULTY	1- SYNDICATE MEMBER
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2.10 Average percentage of attendance of students:

90

2.11 Course/ programme wise distribution of pass percentage

Title of the programme	Total No. of students appeared	Division				
		Distinction	1%	11 %	111 %	Pass
BSc. BOTANY	34	00	41	24	24	89
BSc. CHEMISTRY	46	48	39	00	00	87
MSC.CHEMISTRY	12	8	50	0	0	58
B.COM	96	24	40	03	3	69
M.COM	21	0	71	10	0	81
BA.ECONOMICS	42	5	59	5	00	69
MA ECONOMICS.	17	6	53	6	0	65
BA ENGLISH	37	05	51	11	00	67
MA ENGLISH	12	0	17	25	8	50
BA HISTORY	39	00	33	3	00	36
BA MALAYALAM	39	05	46	00	00	51
BBA	47	09	38	19	00	66
BSc. MATHEMATICS	56	18	22	00	00	40
BSc. MICROBIOLOGY	33	21	43	00	00	64
BSc. PHYSICS	41	31	24	08	00	63
MSc. PHYSICS	11	46	27	0	0	73
BSc. ZOOLOGY	33	34	39	00	00	73
MSc. ZOOLOGY	10	30	50	10	0	90

2.12 How does IQAC Contribute/ Monitor/ Evaluate the Teaching & Learning processes :

All the heads of the departments are invited to the major meetings held by the IQAC. The IQAC coordinator acts as the Staff Council Secretary and registers his pro active presence at all the meetings and functions held in the college. He, in consultation with Principal, gives regular directions to all departments about the enhancement of the overall standards of the institution.

2.13 Initiatives undertaken towards faculty development

Faculty/ Staff Development Programmes	No. of faculty benefitted
Refresher	6
UGC- Faculty improvement	04
HRD	
Orientation	4
Faculty exchange	
Staff training by UTY	
Staff training by other institutions	1
Summer, winter, workshops	3
Any other	

2.14 Details of Administrative and Technical staff

Category	No. of permanent Employee	No. of vacant Positions	No. of permanent positions filled during the year	No. of positions filled temporarily
Administrative staff	17	17	0	12
Technical Staff	1	0	0	1

CRITERION – III

3. Research, Consultancy and extension

3.1 Initiatives of IQAC in sensitizing/ Promoting Research Climate in the institution

The college has a research promotion cell with representatives of IQAC. The departments of Zoology, Chemistry, Botany, Commerce, English, Hindi and Malayalam were encouraged to publish more articles and take young research scholars under their guidance and supervision. This has considerably fostered a research culture among the members of these faculties.

3.2 Details regarding Major Projects

	Completed	Ongoing	Sanctioned	Submitted
Number			1	
Outlay in Rs.			500000	125000

3.3 Details regarding Minor Projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01	01	
Outlay in Rs.		490000	1,35,000	

3.4 Details on Research publications

	International	National	Others
Peer Review Journals	9	03	2
Non Peer Review Journals			
e- journals			
Conference proceedings	8	07	

3.5 Details of Impact Factor of publications:

Range	0.5 - 1.336	Average:	0.85	H index	23	Scopus	
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3.6 Research Funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the project	Duration year	Name of the funding agency	Total grant sanctioned	Received
Major projects	2017-19	ICHR	500000	125000
Minor projects	2016-18	UGC	1,35,000	67,500
	2016-17	UGC	4,90,000	3,75,000
Inter disciplinary projects				
Industry sponsored				
Sponsored by UTY/college	2014-2017	KNR UTY	1,80,000/	30,000
Students research projects (other than compulsory by UTY)	2016-17	KSCSTE	30,000/	30,000/
	6 MONTHS	KSCSTE	10,000/	10,000/
	6 MONTHS	KSCSTE	10,000/	10,000/
Any other (specify)				
Total			1355000	647500

3.7 No. of Books published

With ISBN No	Without ISBN.No	Chapters in edited books
01		02

3.8 No. of university departments receiving funds from –

UGC – SAP	CAS	DST-FIST	DPE	DBT Scheme/ funds
NA	NA	NA	NA	NA

3.9 For Colleges

Autonomy	CPE	DBT star Scheme	INSPIRE	CE	Any other
			0		UGC

3.10 Revenue generated through consultancy

Not Applicable

3.11 No of conferences organized by the Institution

Level	International	National	State	University	College
Number		1			02
Sponsoring Agency			Govt. Of Kerala		IQAC

3.12 No. of faculty served as experts, Chair persons or resource persons

7

3.13 No. of collaborations –

International	National	Any other

3.14 No. of linkages created during this year

0

3.15 Total budget for research for the current year in Rs:

From funding agency	From management of university/college	Total
647500	NIL	647500

3.16 No. of patents received -

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialized	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of Ph.D guides from the Institution and no. of students registered under them

Dept.	Guides	Students
Botany	01	02
Chemistry.	02	04
English	02	12
Zoology	04	10
Political Science	01	04
Commerce	05	26
Physics	01	01

3.19 No. of Ph.D awarded by faculty from the Institution

05

3.20 No of research scholars receiving the fellowships (Newly enrolled + existing)

JRF	SRF	Project fellow	Any other
06	01		5 KU

3.21 No. of students participated in NSS events :

UTY LEVEL	STATE LEVEL	NATIONAL LEVEL	INTERNATIONAL LEVEL
200	00	2	0

3.22. No. of students participated in NCC events :

UTY LEVEL	STATE LEVEL	NATIONAL LEVEL	INTERNATIONAL LEVEL
107	00	7	00

3.23 No. of awards won in NSS

UTY LEVEL	STATE LEVEL	NATIONAL LEVEL	INTERNATIONAL LEVEL
00	00	00	00

3.24. No. of awards won in NCC

UTY LEVEL	STATE LEVEL	NATIONAL LEVEL	INTERNATIONAL LEVEL
2	00	1	00

3.25 No. of Extension activities organized:

University forum	College forum	NCC	NSS	Any other
Ozone day 2016 National science day 2017 sponsored by KSCSTE			16	01 URJAKIRAN Dept. of Microbiology conducted training programmed in mushroom cultivation for kudumbasree, Thottada

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NCC hosted six extension activities
- NSS hosted sixteen extension activities
- The Department of Physical education hosted summer camps to coach the local school students in foot ball and cricket

CRITERION – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of fund	Total
Campus area	23.24 Acres	Nil		23.24 Acres
Class Rooms	51	0		51
Laboratories	15	0		15
Seminar Halls	03			0
No. of important equipments purchased (> 1.0 lakh) during the current year	59	52	UGC	111
Value of the equipment purchased during the year (Rs.)	1,61,22237	12,74425	UGC	173,96,662
Others(P D fund) Amt. spent for Equipment	11,62246	856707	P D fund	2018953

4.2 Computerization of administration and Library

06 The library is digitalized and automated.

4.3 Library Services:

	Existing		Newly added		Total	
	No	Value	No	Value	No	Value
Text books						
Reference	522	11036	4	14272	526	25308
e. Books						
Journals	30				30	10000
e. Journals						
Digital database	INFLIBNET		INFLIBNET	5000		5000
CD & Video						
Others (General)	47275	9609780	788	233120	48063	9842900

4.4 Technology up gradation

	Total Computers	Computer labs	Internet	Browsing centers	Computer center	Office	Departments	Others
Existing	95	03	45	02	01	01	14	
Added	20	0	05	0	0	0	0	
Total	115	03	50	02	01	01	14	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

NIL

4.6 Amount spent on maintenance in lakhs :

i	ICT	150000
ii	Campus Infrastructure and facilities	15,00,000
iii	Equipments	50000
iv	Others	20000
Total		480000

CRITERION – V

5. Students Support Programme

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC ensures the conduct of an initial orientation class for all the freshers in the college auditorium/seminar Hall with the participation of all HODs to apprise the students and their parents about all the student support services and facilities available in the college. A copy of the college calendar is provided to all the UG and PG students. The calendar committee conducts elaborate meetings and ensures that all student support data are incorporated to it. The College informs all the students about the various student support programmes through a well maintained public address system. Besides this there are institutional notice boards and also department level notice boards for putting up various kinds of information.

5.2 Efforts made by the institution for tracking the progression

- The college has in place a tutorial system. On an average every group tutor is allotted a maximum number 20-25 students. By this system the matters related to student progression is fairly monitored and supervised.
- All UG batches of all semesters have their respective class PTA meetings at which the result profile of the students are presented. This helps teachers, students and parents to be aware of the track record in academic matters.

5.3 a. Total number of students

UG	PG	Ph.D	Others
1873	174	59	0

b. No of students outside state

3

c. No. of international students

0

Men

No	%
553	26.26

Women

No	%
1553	73.74

d. Category of students

Last Year						This Year					
General	SC	ST	OBC	Physical ly challeng ed	Total	General	SC	ST	OBC	Physica lly challen ged	Total
130	277	23	1556	21	2007	149	271	57	1605	24	2106

Demand ratio : 9000 : 751

Drop Out (%) : 1 %

5.4 Details of student support mechanism for coaching competitive exams if any

IIT Entrance coaching organised by Chemistry Dept.

There are two UGC funded programmes for ensuring equal opportunity to all students and coaching for competitive examinations.

No. of students beneficiaries

150

5.5 No. of students qualified in these examinations

NET	2	SET/SLET	2	GATE		CAT	2
IAS/IPS etc		State PSC	8	UPSC		Others	15

5.6 Details of Students counseling and career guidance

There is a career counseling cell that functions in the college. This cell organizes career related seminars of private firms that approach the college

No. of students benefitted

150

5.7 Details of campus placement

On Campus			Off Campus
Number of Organizations visited	Number of students participated	Number of students placed	Number of students placed
2	90	3	40

5.8 Details of gender sensitization programmes

There is a Women's Studies unit which functions in the college.

The Department of English offers an elective paper in women's writings in the third year of BA English programme.

The college union hosted a couple of programmes by giving thrust to women empowerment and gender sensitization.

The common English and Malayalam language books have incorporated gender related and women empowerment modules of study.

5.9 Students activities

5.9.1 No. of students participated in Sports, Games and Other events

State/ University level	National level	International level
230	66	01

No. of students participated in cultural events

State/ University level	National level	International level
110	00	0

5.9.2 No. of medals / awards won by the students in Sports, Games and other events

Sports:

State/ University level	National level	International level
201	06	00

Cultural:

State/ University level	National level	International level
19	00	00

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	100	200000
Financial support from government	104	1106000
Financial support from other services	1225	3675000
Number of students who received International/ national recognitions	0	0

5.11 Student organized/ initiatives

Programme	State/ UTY level	National level	International level
Fairs	01	0	0
Exhibitions	01	0	0

5.12 No. of social initiatives undertaken by the students

2

5.13 Major grievances of students (if any) redressed:

The grievances related to internal assessment are redressed by the respective departments with the intervention of the HoDs

CRITERION – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION: ENLIGHTENMENT THROUGH EDUCATION; STRENGTH THROUGH ORGANISATION

MISSION:

1. To attain the noble notion of equality based on human dignity and thus practice the ideal “Enlightenment through Education”, of the great sage seer and philosopher Sree Narayana Guru, after whom the college is christened.
2. To continuously involve in the process of removing the disparities based on race, religion and caste through greater participation of the minorities and the backward in the mainstream of formal education as propounded by Sree Narayana Guru
3. To act as the nucleus centre for higher education in the District of Kannur and thus share the efforts of the State towards removing the social, economic and cultural backwardness of the home District.
4. To remove the social inequalities among people and to uplift the economically and social downtrodden, by providing them the facility of higher education.
5. To transform the students into knowledgeable, competent and socially committed and honest citizens of the motherland by inculcating the spirit of scientific temper and analytical thinking which enable them to take up the challenges of life
6. To provide competitive and quality education and to inspire scholastic and aesthetic talents of the students for empowering them to seek gainful employment.
7. To realize and honour human values, justice and universal brotherhood and thus provide value based education for the mental advancement of the students.
8. To provide a healthy and peaceful atmosphere for achieving maximum output in the fields of learning, teaching, research and extension.

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6.2 Does the Institution have a management Information System?

Yes. The College Management collects all relevant data of the institution through annual reports and Principals' meetings that are conducted bi-annually.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Almost all departments have at least one faculty member each serving as Member of Board of Studies of the University
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6.3.2 Teaching and Learning

All the departments conduct frequent class level examinations that give confidence to the students in general. Class seminars are frequently conducted and assignments are given to all students on a regular basis
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6.3.3 Examination and Evaluation

Model /Internal exams are conducted by all the departments by following university question paper pattern. The papers are valued and returned to the students

6.3.4 Research and Development

A Research Promotion Cell (RPC) functions in the college. The cell promotes research related programmes like seminars presentations and publication of research articles in both science and humanities

6.3.5 Library, ICT and physical infrastructure / instrumentation

The library books are purchased commonly as per department requirements. The Library Committee functions in the college. The librarian is also a member of the College

6.3.6 Human Resource Management

The teachers are made members of various clubs and committees on the basis of their qualification, skills, competence and talents. There are 20 committees, clubs and cells in the college. The college council on the basis of a general analysis nominates the faculty members to these bodies in such a way that all the human resources could be efficiently harnessed and managed.

6.3.7 Faculty and Staff recruitment

This is done by the College Management, The Sree Narayana Trusts based at Kollam after receiving the concurrence from the Government of Kerala as per the UGC regulations and those of Kannur University.

6.3.8 Industry Interaction / Collaboration

The BBA and MSc Chemistry students of the college go for a short industry internship as part of their study programme

6.3.9 Admission of Students

The admission process is begun with a meeting of the admission committee that ensures student diversity and inclusive practices. UG/PG admissions are monitored by a specially constituted Admission Committee with all heads of the Departments as its members. All admission is made by meticulously following the government and university regulations regarding all categories of candidates: General/OBC-Thiyya/SC/ST/Physically Challenged.

6.4 Welfare schemes for

Teaching	The college has a Staff Co-operative society that gives financial support in the form of loans and advances at times of contingency.
Non teaching	
Students	The staff co-operative society provides scholarships. The student Co-operative Store gives books, photocopies and stationery at reasonable concessional rates. The college PTA fund is used for various welfare programmes of students.

6.5 Total corpus fund generated

Rs. 15,00,000

6.6 Whether annual financial audit has been done

Yes Y No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	College council & IQAC
Administrative	Yes	Dy. Director of Collegiate Education	No	No

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

In due course of time the university may delegate the work of conduct of examinations to the college.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable

6.11 Activities and support from the Alumni Association

Various Scholarships are sponsored for students on the basis of means cum merit in all the 12 departments. The Alumni fund generated annually is utilized for various purposes like hosting memorial lecture and maintenance of college garden. The department level alumni hosted a few programmes for the benefit of the students and the department.

6.12 Activities and support from the Parent – Teacher Association

Pro – active PTA
Basic amenities like Girls rooms and Toilets are taken care of by the College PTA.
PTA involves itself in all the major activities of the college.
PTA plays an important role in the maintenance of the general discipline of the college.

6.13 Development programmes for support staff

The college Principal conducts meetings to apprise the support staff of their responsibilities

6.14 Initiatives taken by the institution to make the campus eco-friendly

N.S.S units of the college are proactive in avoiding the use of plastic in a phased manner. Tree saplings are planted every year on World Environment day, 5th June,

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The College Council decided to introduce more computers and ICT facilitated class rooms. The Council decided to make the best use of the UGC funds.

Impact: The introduction of computers and ICT oriented teaching/learning will go a long way in enhancing the cognitive skills of the students. The students will be benefited with better class room academic ambience.

Effective utilization of funds resulted in the application of more student oriented support programmes that would improve the general skills

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

One, to install more computers in the college and make the campus ICT oriented. Two, The College decided to improve the library facilities by augmenting the accessibility of books to the student community.

The college decided to give thrust to the promotion of research among faculty members and encourage them to take up research projects and publish research articles as far as possible. The research labs of the Dept. of Botany and zoology and chemistry were better equipped to accommodate the research students doing their PhD in these departments.

The college decided to give thrust to develop the two young departments of Microbiology and Management Studies in a holistic way.

The building and infrastructure committee of the college initiated action to expedite the construction of new class rooms, new toilets for boys and girls.

The building and infrastructure committee initiated action for completion of the construction of the indoor stadium and new library complex.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. The College Academic activity begins everyday with the universal prayer that promotes a secular kind of spirituality. Sree Narayana Guru's philosophy of One Caste, One Religion, and One God for man is conveyed and promoted among the whole fraternity of students and staff.
2. Class PTA meetings of all batches are hosted by the respective departments regularly. This creates a better link between the college and the parents for the overall care and academic improvements of the students.

7.5 Whether environmental audit was conducted?

Yes

No

The two NSS units of the college host programmes aimed at fostering environmental awareness on the campus. Besides, this the department of Botany hosts seminars and interactive sessions for building up a better human – environment harmony.

The college has an active Nature Club which observes World Environment Day by planting tree saplings on the campus.

Energy conservation programmes is hosted by the ENCON club of the college. Environmental experts come and take classes.

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

At the beginning of every semester the College Council and the IQAC take cognizance of the strengths, weaknesses, opportunities and threats and takes anticipatory decisions to bring the best out of the institution in curricular, co-curricular and extracurricular matters.

The college has been winning the prestigious Jimmy George Memorial trophy for best overall performance in sports and games for the last 15 years

The overall research output appears to be one major strength of our college when we look at our institution as an affiliated college with some limitations with regard to research infrastructure.

8. Plans of institution for next year:

To expedite the construction of the indoor stadium.

To expedite the construction of new class rooms for BCom(IT) and MA English and computer lab.

To encourage students, to use the online INFLIBNET facilities provided by the college library.

To construct a new rest room complex for women

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Name: *Dr Sivadasan Thirumangalath*

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC