

The Annual Quality Assurance Report (AQAR 2012-13) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution	SREE NARAYANA COLLEGE, KANNUR
1.2 Address Line 1	THOTTADA (PO)
Address Line 2	KANNUR
City/Town	KANNUR
State	KERALA
Pin Code	670007
Institution e-mail address	sncollegekannur@gmail.com
Contact Nos.	0497-2731085, 04972731400
Name of the Head of the Institution:	Dr. K.N. KAMALASANAN
Tel. No. with STD Code:	0497-2731085
Mobile:	9400601986
Name of the IQAC Co-ordinator:	Dr. N. SAJAN
Mobile:	9496831682

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.32	2012	5 Yrs.
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ Not applicable _____ (DD/MM/YYYY)
AQAR _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B
Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu.)

TEI (Edu) Engineering Health Science Management

Others (Specify)

NOT APPLICABLE

1.12 Name of the Affiliating University (for the Colleges)

KANNUR UNIVERSITY,
KANNUR, KERALA

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc - DST

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No.

Faculty

Non-Teaching Staff Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Monitoring the conduct of all department level seminars
Monitoring department level PTA meetings
Monitoring college level PTA activities
Monitoring research activities of research departments
Monitoring annual results
Monitoring student discipline and student union activities
Monitoring alumni activities
Monitoring the activities of all clubs and student associations
Controlling college union activities through staff advisors
Maintaining link with college management authorities

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>1. To improve the overall results</p> <p>2. To enhance the number of teachers with research qualifications.</p> <p>3. To increase the ICT facilities available in the college</p>	<p>1. The results achieved have been fairly on par with the university average of the success rate.</p> <p>2. The college has been showing progressive increase in the number of teachers taking up research work leading to Ph.D</p> <p>3. Though funds are insufficient, the college has been trying to improve upon its already existing ICT facilities</p>

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The AQAR was prepared by holding about 4 meetings of representatives/ HODs of all the departments. The college council was also apprised of the details given in the AQAR

Part - B

CRITERION – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the programme	No. of existing programmes	Number of programmes added during the year	Number of self financing programmes	Number of value added/ Career Oriented programmes
PhD	4	0	0	0
PG	5	0	0	0
UG	12	0	0	0
PG diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	UGC ADD ON course in Human rights, ASAP (Additional Skill Acquisition Programme of Govt. of Kerala)
Total	21	0	0	02

Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum :

CCSS (Choice Based Credit and Semester System)

(ii) Pattern of programmes :

Pattern	Number of Programmes
Semester	12 UG and 5 PG
Trimester	0
Annual	0

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1.3 Feedback from Stakeholders

Feedback from	Alumni	Parents	Employees	Students
	✓	✓	✓	✓

Mode of feedback :

Online		Manual	✓	Co-operating Schools (for PEI)	
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1.4 Whether any revision/ update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/ Centre introduced during the year. If yes, give details.

NIL

CRITERION – II

2. Teaching, Learning and Evaluation

2.1 Total Number of permanent faculty

Total	Asst. professors	Associate professors	Professors	Others
80	43	36	0	01

2.2 No. of permanent faculty with Ph.D

35

2.3 No. of faculty positions recruited(R) and vacant (V) during this year

Asst. professors		Associate professors		Professors		Others		TOTAL	
R	V	R	V	R	V	R	V	R	V
8	1	4	0	0	0	1	0	13	01

2.4 No. of Guest and Visiting faculty and temporary faculty

6 guest	00	1 FIP
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2.5 Faculty participation in conferences and symposia:

No. of faculty	International level	National level	State level
Attended	4	29	1
Presented papers	3	9	1
Resource persons	0	1	2

2.6 Innovative process adopted by the institution in Teaching and learning

The college decided to overcome the insufficiency in the number of computers available in the college.
The college decided to introduce LCD projectors in all the departments in a phased manner.

2.7 Total number of actual teaching days :

186

2.8 Examination/ Evaluation reforms initiated by the institution (For example : Open Book Examination, Bar Coding, Double valuation, Photocopy, Online Multiple Choice Questions)

Since examinations are conducted by the university, the college cannot introduce any serious examination reforms.

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as

Member of Board of studies/ Faculty/ Curriculum development workshops

15	00	06
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2.10 Average percentage of attendance of students :

87

2.11 Course/ programme wise distribution of pass percentage

Title of the programme	Total No. of students appeared	Division				
		Distinction %	I%	II %	III %	Pass
B.Sc. BOTANY	32	0	31	34	1	81
B.Sc. CHEMISTRY	43	16	44	16	0	79
M.Sc. CHEMISTRY	8	63	38	0	0	100
B.Com	54	0	39	11	0	98
M.Com	19	5	95	0	0	100
BA.ECONOMICS	52	0	41	0	0	73
MA ECONOMICS.	20	0	50	0	0	80
BA ENGLISH	41	0	32	39	0	76
BA HISTORY	45	0	40	20	0	60
BA MALAYALAM	41	2	7	51	12	76
BBM	51	0	45	31	8	84
B.Sc. MATHEMATICS	50	0	40	33	5	78
B.Sc. MICROBIOLOGY	30	47	37	10	0	93
B.Sc. PHYSICS	46	0	40	30	10	80
M.Sc. PHYSICS	11	0	60	10	5	75
B.Sc. ZOOLOGY	30	0	60	10	10	80
M.Sc. ZOOLOGY	12	0	80	10	00	90

2.12 How does IQAC Contribute/ Monitor/ Evaluate the Teaching & Learning processes :

All the heads of the departments are invited to the major meetings held by the IQAC. The IQAC coordinator acts as the Staff Council Secretary and registers his pro active presence at all the meetings and functions held in the college. He, in consultation with Principal, gives regular directions to all departments about the enhancement of the overall standards of the institution.

2.13 Initiatives undertaken towards faculty development

Faculty/ Staff Development Programmes	No. of faculty benefitted
Refresher	4
UGC- Faculty improvement	0
HRD	0
Orientation	8
Faculty exchange	0
Staff training by UTY	0
Staff training by other institutions	1
Summer, winter, workshops	4
Any other	8 (INSPIRE)

2.14 Details of Administrative and Technical staff

Category	No. of permanent Employee	No. of vacant Positions	No. of permanent positions filled during the year	No. of positions filled temporarily
Administrative staff	16	0	0	0
Technical Staff	20	0	0	0

CRITERION – III

3. Research, Consultancy and extension

3.1 Initiatives of IQAC in sensitizing/ Promoting Research Climate in the institution

The college has a research promotion cell with representatives of IQAC. This cell meets at least twice in a year to monitor the progress made in the field of research especially by the research departments of Zoology, Chemistry, Botany and Commerce.

3.2 Details regarding Major Projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	3	1	0
Outlay in Rs. lakhs	Us 12,000	36,50,708	15,91,000/	

3.3 Details regarding Minor Projects

	Completed	Ongoing	Sanctioned	submitted
Number	1	4	1	0
Outlay in Rs. lakhs		2.2 Lakhs	75,000.00	

3.4 Details on Research publications

	International	National	Others
Peer Review Journals	19	10	
Non Peer Review Journals			
e- journals	01		
Conference proceedings	10	23	

3.5 Details of Impact Factor of publications:

Range	0.23 – 2.599	Average	1.783	h- index		Nos. in SCOPUS	
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3.6 Research Funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the project	Duration year	Name of the funding agency	Total grant sanctioned	Received
Major projects	2012-15 (Botany) 2010-13(Zoology) 2011 -14 (Zoology) 2009-12 (Zoology)	KSCSTE UGC KSCSTE BRNS	15,91000/- 7,40,800/- 11,72,000/- 17,37,908/-	15,91,000/- 7,40,800/- 11,72,000/- 17,37,908/-
Minor projects	2011-12 (Chemistry) 2012-13 (Hindi) 2010-12 (Physical Ed.)	UGC UGC UGC	1,20,000/- 1,00000/- 1 ,0000/-	1,20,000/- 75,0000/- 75,0000/-
Inter disciplinary projects				
Industry sponsored				
Sponsored by UTY/college				
Students research projects (other than compulsory by UTY)	2012-13	KSCSTE	8,000/	8,000/
Any other (specify)				
Total	8	8	55,69,708/-	55,19,708/-

3.7 No. of Books published –

With ISBN No	Without ISBN.No	Chapters in edited books
6		

3.8 No. of university departments receiving funds from –

UGC – SAP	CAS	DST-FIST	DPE	DBT Scheme/ funds
NA	NA	NA	NA	NA

3.9 For Colleges

Autonomy	CPE	DBT star Scheme	INSPIRE	CE	Any other
			01		

3.10 Revenue generated through consultancy

NIL

3.11 No of conferences organized by the Institution

Level	International	National	State	University	College
Number	0	1	2	0	10
Sponsoring Agency		DST-INSPIRE	Ministry. Of forest and environment		Dept. alumni and PTA

3.12 No. of faculty served as experts, Chair persons or resource persons

12

3.13 No. of collaborations –

International	National	Any other
0	2	0

3.14 No. of linkages created during this year

0

3.15 Total budget for research for the current yeas :

From funding agency	From management of university/college	Total
55,19,708/-	00	55,19,708/-

3.16 No. of patents received -

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0

	Granted	0
Commercialized	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
01	0	0	01		0	0

3.18 No. of Ph.D guides and no. of students registered under them

Dept.	Guides	Students
Botany	01	03
Chemistry.	01	04
Hindi	01	04
Malayalam	01	01
Zoology	05	08

3.19 No. of Ph.D awarded by faculty from the Institution

2

3.20 No of research scholars receiving the fellowships (Newly enrolled + existing)

JRF	SRF	Project fellow	Any other
4	1	4	0

3.21 No. of students participated in NSS events :

UTY LEVEL	STATE LEVEL	NATIONAL LEVEL	INTER NATIONAL LEVEL
0	03	01	0

3.22. No. of students participated in NCC events :

UTY LEVEL	STATE LEVEL	NATIONAL LEVEL	INTER NATI LEVEL
05	03	03	0

3.23 No. of awards won in NSS

UTY LEVEL	STATE LEVEL	NATIONAL LEVEL	INTER NATI LEVEL
0	0	0	0

3.24. No. of awards won in NCC

UNIVERSITY LEVEL	STATE LEVEL	NATIONAL LEVEL	INTERNATIONAL LEVEL
01	0	0	0

3.25 No. of Extension activities organized :

University forum	College forum	NCC	NSS	Any other
		07	02	

CRITERION – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of fund	Total
Campus area	23.24 Acres	Nil		
Class Rooms	51	0		51
Laboratories	15	0		15
Seminar Halls	01	0		01
No. of important equipments purchased (> 1.0 lakh) during the current year		04	UGC	
Value of the equipment purchased during the year (Rs. In lakhs)	120	11.471	UGC, PD A/C	131.471
Others	0			

4.2 Computerization of administration and Library

6 Computers added

4.3 Library Services:

	Existing		Newly added		Total	
	No	Value	No	Value	No	Value
Text books	NA	--				
Reference	300		25		325	
e. Books						
Journals	25		5		30	
e. Journals						
Digital database			INFLIBNET	5000/-		5000/-
CD & Video						
Others (General)	44,368	88,00000/-	530	1,32,424/-	44898	8,932,424/-

4.4 Technology up gradation

	Total Computers	Computer labs	Internet	Browsing centers	Computer center	Office	Departments	Others
Existing	40	02	10	2	01	6	12	0
Added	03	0	02	0	0	0	0	0
Total	43	02	12	02	01	06	12	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

NIL

4.6 Amount spent on maintenance in lakhs :

i	ICT	1,00000
ii	Campus Infrastructure and facilities	10,00000/
iii	Equipments	14,66,087/
iv	Others	5,00000/
Total		30,66,087

CRITERION – V

5. Students Support Programme

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC ensures the conduct of an initial orientation class for all the freshers in the college auditorium with the participation of all HODs to appraise the students and their parents about all the student support services and facilities available in the college.

5.2 Efforts made by the institution for tracking the progression

All UG batches of all semesters have their respective class PTA meetings at which the result profile of the students are presented. This helps teachers, students and parents to be aware of the track record in academic matters.

5.3 a. Total number of students

UG	PG	Ph.D	Others
1641	151	19	00

b. No of students outside state

07

c. No. of international students

00

Men	No	%	Women	No	%
	556	31		1237	69

d. Category of students

Last Year						This Year					
General	SC	ST	OBC	Physical ly challeng ed	Total	General	SC	ST	OBC	Physica lly challeng ed	Total
98	231	33	1415	11	1777	86	230	38	1438	08	1792

Demand ratio : 9000 : 667

Drop Out (%) : 01 %

5.4 Details of student support mechanism for coaching competitive exams if any

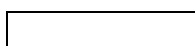
There are two UGC funded programmes for ensuring equal opportunity to all students and coaching for competitive examinations.

5.5 No. of students qualified in these examinations

NET	02	SET/SLET	06	GATE		CAT	
IAS/IPS etc		State PSC	05	UPSC	01	Others	

5.6 Details of Students counseling and career guidance

There is a career counseling cell that functions in the college. This cell organizes career related seminars of private firms that approach the college



No. of students benefitted

5.7 Details of campus placement

On Campus			Off Campus
Number of Organizations visited	Number of students participated	Number of students placed	Number of students placed
03	50	05	05

5.8 Details of gender sensitization programmes

There is a women studies unit which functions in the college.

5.9 Students activities

5.9.1 No. of students participated in Sports, Games and Other events

State/ University level	National level	International level
96	46	01

No. of students participated in cultural events

State/ University level	National level	International level
80	00	00

5.9.2 No. of medals / awards won by the students in Sports, Games and other events

Sports:

State/ University level	National level	International level
145	03	00

Cultural :

State/ University level	National level	International level
30	00	00

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	100	2,00000
Financial support from government	191	1,261,750
Financial support from other services		
Number of students who received International/ national recognitions		

5.11 Student organized/ initiatives

Programme	State/ UTY level	National level	International level
Fairs			
Exhibitions	01	00	00

5.12 No. of social initiatives undertaken by the students

02

5.13 Major grievances of students (if any) redressed05.....

CRITERION – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

ENLIGHTENMENT THROUGH EDUCATION
STRENGTH THROUGH ORGANISATION

6.2 Does the Institution have a management Information System?

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Almost all departments have at least one faculty member each serving as member of board of studies of the university

6.3.2 Teaching and Learning

All the departments conduct frequent class level examinations that give confidence to the students in general

6.3.3 Examination and Evaluation

Model exams are conducted by all the departments by following university question paper pattern. The papers are valued and returned to the students

6.3.4 Research and Development

A Research Promotion Cell (RPC) functions in the college

6.3.5 Library, ICT and physical infrastructure / instrumentation

The library books are purchased commonly as per department requirements.

6.3.6 Human Resource Management

The teachers are made members of various clubs and committees on the basis of their qualification and talents.

6.3.7 Faculty and Staff recruitment

This is done by the management

6.3.8 Industry Interaction / Collaboration

Not applicable

6.3.9 Admission of Students

This is monitored by specially constituted admission committee with all heads of the Departments.

6.4 Welfare schemes for

Teaching	✓
Non teaching	✓
Students	✓

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	-	-
Administrative	Yes	Dy. Director of Collegiate Education	No	No

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

In due course of time the university may delegate the work of conduct of examinations to the college.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable

6.11 Activities and support from the Alumni Association

Scholarship is sponsored for students on the basis of means and merit.

6.12 Activities and support from the Parent – Teacher Association

Pro – active PTA

All infrastructure facilities like wash room, Animal maintenance are done by PTA.

6.13 Development programmes for support staff

The college Principal conducts meetings to apprise the support staff of their responsibilities.

6.14 Initiatives taken by the institution to make the campus eco-friendly

N.S.S units of the college are proactive in avoiding the use of plastic in a phased manner. Tree saplings are planted every year on World Environment day, 5th June

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The college council decided to introduce more computers and ICT facilitated class rooms. The college council decided to make the best use of the UGC funds.

Impact: The introduction of computers and ICT oriented teaching/learning will go a long way in enhancing the cognitive skills of the students. The students will be benefited with better class room academic ambience. Effective utilization of funds resulted in the application of more student oriented support programmes that would improve the general skills

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

On the basis of the NAAC exit report, the college decided to overcome two major weaknesses. One, to install more computers in the college and make the campus ICT oriented. Two, the College decided to improve the library facilities by augmenting the accessibility of books to the student community.

The college decided to give thrust to the promotion of research among faculty members and encourage them to take up research project and publish research articles as far as possible. The research labs of the Dept. of Botany and Zoology and Chemistry were better equipped to accommodate the research students doing their Ph.D in these departments. The college decided to give thrust to develop the two young departments of Microbiology and Management Studies in a holistic way.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Morning universal prayer that promotes a secular kind of spirituality by giving thrust to Sree Narayana Guru's philosophy of one caste, one religion one god for man
2. Class PTA meetings of all batches are hosted by the respective departments regularly. This creates a better link between the college and the parents for the overall care and academic improvements of the students.
3. Sree Narayana Guru's philosophy of one caste, one religion one god for man is advocated and encouraged at the Celebrations of Guru Jayanthi and Guru Samadhi in August – September.

7.4 Contribution to environmental awareness / protection

The two NSS units of the college host programmes aimed at fostering environmental awareness on the campus. Besides this the department of Botany hosts Seminars and interactive sessions for building up a better human – environment harmony.

The college has an active Nature Club which observes world environment day by planting tree sapling on the campus.

Energy conservation programme is hosted by the ENCON club of the college. Experts often come and take classes to build up environmental awareness.

7.5 Whether environmental audit was conducted? Yes No N

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

NIL

8. Plans of institution for next year

To put an additional computer lab.

To encourage students to use the online INFLIBNET facilities provided by the college library.

To build up an indoor stadium for promotion of sports/ games in the college

To put up a gymnasium

To reallocate the unutilized space available in the department of chemistry

To better the toilet / wash rooms facilities of boys

Dr. N Sajan

Dr. Sivadasan Thirumangalath

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC